

**OMBUDSMAN AND
GRIEVANCE
REDRESSAL
COMMITTEE
AY 2021-22**

Sep 18, 2021

The observers & Grievance Redressal committee meeting was held on Sep 18, 2021 at 3pm on MS Teams Platform (ONLINE)

Agenda.

- * Redressal of grievances discussed in previous meeting.
- * New Grievances & their redressals.





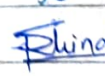

Minutes of meeting.

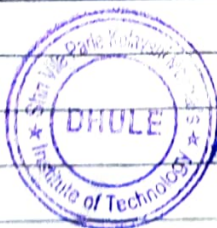
- * Principal, in his authority has permitted some students to pay the academic fees in installments.
- cleaning of washrooms/lavatories is to be done on priority. Task was assigned to sadguru head to look after.
- ~~Mat~~ Maintenance of smart board (updatation) was assigned to Admin section. (Each floor was handed over to 2 lab assistants).

New Grievance:

- No new Grievance was reported.

Committee members:

S/N	NAME	DESIGNATION	SIGN
01.	Adv. Suresh Wagh	Advocate	
02.	Dr. Nilesh Salunke	Principal	
03.	Dr. Shrikant Randhavane	Asst. Professor	
04.	Mr. Mohammad Junaiduddin	Asst. Professor	
05.	Dr. Vishal Moyal	Asst. Professor.	
06.	Mr. Khalid Alfatmi	Asst. Professor.	
07.	Dr. Tushar Shinde	Asst. Professor.	



Dec 30, 2021

The admission & grievance redressal committee meeting was held on Dec 30, 2021 at 4pm on MS Teams Platform (ONLINE).

Agenda:

- * Redressal of grievances discussed in previous meeting.
- * New Grievances & their redressals.



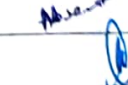


Minutes of meeting:

- * Delay in stationary disbursement for DSE students.
 - In meeting, it was decided & conveyed to disburse the stationary as early as possible to the students (in batches, while following COVID-19 protocols).
- * Some faculties grievance regarding discrepancy of students fees received from account office for their respective LG batch.
 - Respected principal was instructed accounts department to provide updated, correct list and amount details.

New Grievances:

- No new Grievance was reported.

committee members.

SN	NAME	DESIGNATION	SIGN
01.	Ady. Suresh Wagh	Advocate	
02.	Dr. Nilesh Salunke	Principal	
03.	Dr. Shrikant Randhane	Asst. Professor	
04.	Mr. Mohammed Junaidun	Asst. Professor	
05.	Dr. Yishal Moyal	Asst. Professor	
06.	Mr. Khalid Alfatani	Asst. Professor	
07.	Dr. Tushar Shinde	Asst. Professor	



March 15, 2022

The ombudmen & Grievance Redressal committee meeting was held on March 15, 2022 at 4pm in Board Room ground floor.

Agenda:

- * Redressal of grievances discussed in previous meeting.
- * New Grievances & their redressals.

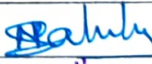




Minutes of meeting.

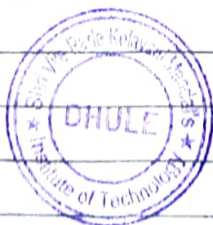
- * Some students had reported the server issues, network problem during their university exam.
 - In meeting, it was decided that Exam department will take necessary follow up with university on time-to-time basis.
- * Reflection in smart board and HOD cabins of Civil Department.
 - This was resolved by providing curtains to windows for each classroom and measurement taken for HOD cabins.
- * Regarding lunch break timing.
 - First year lunch break timings were changed so as to occupy the ^{space} students in canteen.

New Grievances.

- No new grievances was reported.

committee members.

SN.	NAME	DESIGNATION	SIGN
01.	Adv. Surabh Wagh	Advocate	
02.	Dr. Nilash Salunke	Principal	
03.	Dr. Chaitant Randhane	Asst. Professor	
04.	Mr. Mohammad Junaidun	Asst. Professor	
05.	Mr. Yirhal Moyal	Asst. Professor.	
06.	Mr. Khalid Alfatri	Asst. Professor.	
07.	Dr. Tushar Shinde	Asst. Professor.	



Date:- 13/04/2022

NOTICE

Respected sir/madam,

A meeting of the Ombudsman and Grievance Redressal Committee of the Institute will be held on Wednesday, 20th April 2022 at 3:00 pm at Room No. 208, First Floor of the Institute.

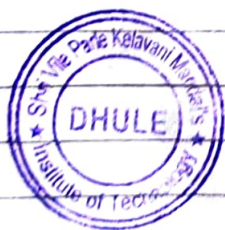
The agenda of the meeting is as given below.

This is to request you to kindly attend the meeting.

AGENDA

1. To confirm the minutes of previous meeting of the Ombudsman and Grievance Redressal Committee held on 15th March, 2022.
2. To review the Action Taken Report on the suggestions/decisions of the Ombudsman and Grievance Redressal Committee in the last meeting held.
3. To review new grievances if any.
4. To transact any other business with the permission of the chairman.

Yours faithfully,



Dr. Nilesh P. Salunke
Dr. Nilesh P. Salunke
Principal

SVKM's Institute of Technology
Dhule. **Principal**

Copy to,

Sr. No.	Name of the member	Designation	Sign
1	Adv. Suresh Wagh	Advocate (Ombudsman)	Swagh
2	Dr. Nilesh Salunke	Principal	Salunke
3	Dr. Shrikant Randhavane	Assistant Professor	Randhavane
4	Mr. Mohammed Junaiduddin	Assistant Professor	Junaiduddin
5	Dr. Vishal Moyal	Assistant Professor	Moyal
6	Mr. Khalid Alfatmi	Assistant Professor	Alfatmi
7	Dr. Tushar Shinde	Assistant Professor	Shinde

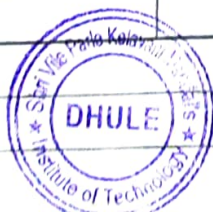


MINUTES

The meeting of the Ombudsman and Grievance Redressal Committee of Shri Vile Parle Kalavani Mandal's Institute of Technology, Dhule was held on Wednesday, 20th April 2022 at 3:00 pm.

The following members were present:

Sr. No.	Name of the member	Designation	Sign
1.	Adv. Suresh Wagh	Advocate (Ombudsman)	Swagh
2.	Dr. Nilesh Salunke	Principal	Salunke
3.	Dr. Shrikant Randhavane	Assistant Professor	Randhavane
4.	Mr. Mohammed Junaiduddin	Assistant Professor	Junaiduddin
5.	Dr. Vishal Moyal	Assistant Professor	Moyal
6.	Mr. Khalid Alfatmi	Assistant Professor	Alfatmi
7.	Dr. Tushar Shinde	Assistant Professor	Shinde



The meeting began with welcome note by Hon'ble Principal Dr. Nilesh Salunke sir.

The following points were discussed.

1. Review of previous Ombudsman and Grievance Redressal Committee meeting and Action Taken Report was taken and satisfactory remarks were given for the implementation of all the discussed points.
2. In order to maintain hygiene, cleaning related issue were discussed in the meeting.
3. Discussion was made for the installation of Smart Board in the Waiting Lounge.
4. The students were asked about their grievances but no grievances were found from their side.
5. On the satisfactory discussion of all the above points, vote of thanks was extended by Dr. Shrikant Randhavane sir.

Place: Dhule
Date: 20/04/2022

Dhule
Dr. Nilesh P. Salunke
Principal
SVKM's Institute of Technology,
Dhule. **Principal**
SVKM's Institute of Technology, Dhule



Date: 27/04/2022

ACTION TAKEN REPORT

1. Previous Ombudsman and Grievance Redressal Committee minutes of the meeting were approved and Action Taken Report was discussed thoroughly and the committee gave satisfactory remarks.
2. Cleaning related issues were solved by Mr. Yogesh Chaudhari. He instructed the cleaning staff to clean the washrooms before 10 a.m. and gave necessary instructions in order to maintain hygiene in the Institute.
3. Smart Board was successfully installed in the Waiting Lounge. to display various activities taking place in the Institute and the achievements made by the students & faculty members and staff.
4. There were no major grievances found from the last meeting held till date.

